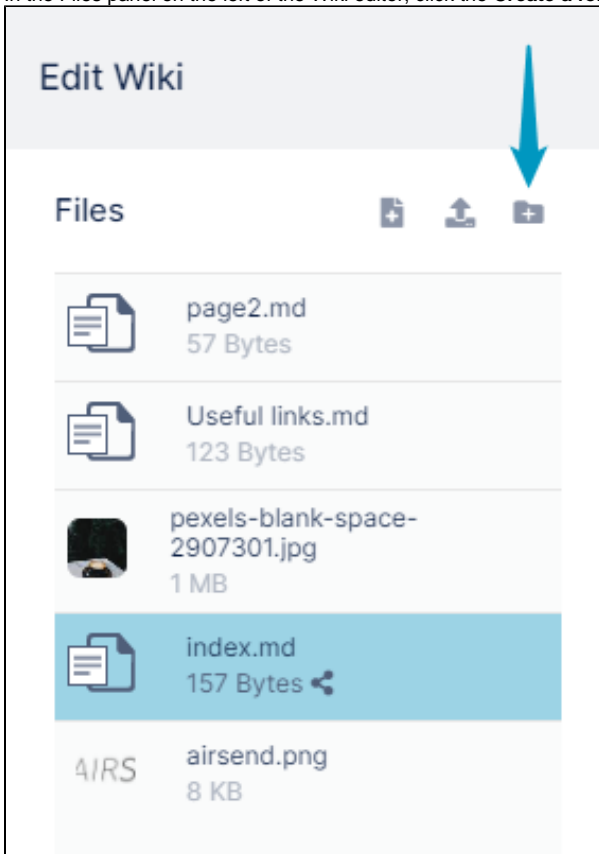# Adding a Folder to a Wiki

AirSend lets you create new folders during wiki editing so you can store wiki files in an organized manner.

To create a new folder:

1. Open the wiki editor.
2. In the Files panel on the left of the Wiki editor, click the **Create a folder** button.

3. An **Add Folder** dialog box opens.
4. Enter a folder name.

5. Click **Create Folder**.
   The folder appears in the Files panel.

6. Drag and drop files into the folder, or click on the folder to open it and upload files into it.

Edit Wiki

Files

- **Wiki images**
- **2020-08-06_08h50_22.png** — 202 KB — pexels-blank-space
- **page2.md** — 57 Bytes
- **Useful links.md** — 123 Bytes
- **pexels-blank-space-2907301.jpg** — 1 MB
- **index.md** — 157 Bytes
- **airsend.png** — 8 KB